



JSS MAHAVIDYAPEETHA

## JSS ACADEMY OF TECHNICAL EDUCATION-60

Affiliated to Visvesvaraya Technological University, Belagavi, Karnataka, INDIA

Approved by All India Council for Technical Education, New Delhi

UG programs accredited by NBA: CIVIL, CSE, ECE, E&IE, ISE, IEM & MECHANICAL ENGG.

### Summary of IQAC Report (2020-2021)

As per National Assessment and Accreditation Council (NAAC) guidelines, every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC becomes a part of the institution's system and works towards realization of the goals of quality enhancement and sustenance.

The primary aim of IQAC is:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

At JSSATE, Bengaluru, the Internal Quality Assurance Cell (IQAC) is established on 18<sup>th</sup> December 2020. The cell consists of members from academics (internal & external), industry, alumni and a student representative.

#### List of IQAC Members

Sl. No.	Name	Role
1	Dr. Mrityunjaya V Latte	Chairman
2	Dr. H.R. Mahadevaswamy	Management Representative
3	Dr. Bhimasen Soragaon	Member
4	Dr. D. Jayadevappa	Member
5	Dr. N. C. Naveen	Member
6	Dr. Nityanand Chouhdary	Member
7	Dr. Prashant Vishwanath	Member – External (Margadarshak)
8	Dr. Rekha P.M.	Member
9	Mrs. Bhanumathi. K.S.	Member – Research Scholar
10	Dr. B. P. Mahesh	IQAC Coordinator (Member Convener)
11	Mr. Veerabhadra Yadwad	Member - Industry
12	Mr. Shashank. N. (USN - IJS11CS094)	Member - Alumni
13	Ms. Suruchi (IJS17IS078)	Member - Student

## 1. IQAC Meeting conducted on 29<sup>th</sup> Jan 2021 at 2.00 PM.

**Venue:** Boardroom, JSS Academy of Technical Education, Bangalore.

**Agenda:** Preparation of NAAC documents and status review.

Dr. D Jayadevappa -NAAC committee chairmen presented the preparation of NAAC with all criteria. Discussed the importance of NAAC process, written documents for policies and procedures were highlighted. Joint Director suggested for improvement in presentation for the next review meeting.

The Internal Quality Assurance Cell (IQAC) of the Institute is reconstituted on 23<sup>rd</sup> April 2021 for improving the quality and smooth conduction of various academic and administrative activities. Dr. ARAVIND H S, Professor, Department of Electronics and Communication Engineering is currently the IQAC Coordinator, Member Convener

### Reconstituted Internal Quality Assurance Cell (IQAC) Core Committee Members

Sl. no.	Name	Designation	Role
1	Dr. Mrityunjaya V Latte	Principal JSS Academy of Technical Education, Bengaluru.	Chairman
2	Dr. H.R. Mahadevaswamy	Joint Director TED, JSSMVP, Mysuru.	Management Representative
3	Mr. Veeresh C S	Administrative Officer JSSATE, Bengaluru.	Member
4	Dr. Bhimasen Soragaon	Dean – Academics JSSATE, Bengaluru.	Member
5	Dr. Swamy D R	Professor Dept. of IEM, JSSATE, Bengaluru.	Member
6	Dr. D. Jayadevappa	Professor and Head, Dept. of EIE, JSSATE, Bengaluru.	Member
7	Dr. N. C. Naveen	Professor and Head Dept. of CSE, JSSATE, Bengaluru.	Member
8	Dr. Nityanand Chouhdary	Professor and Head Dept. of Physics. JSSATE, Bengaluru.	Member
9	Dr. Prashant Vishwanath	Professor Department of Biochemistry, JSS Medical College, JSS Academy of Higher Education & Research, Mysuru.	Member – External (Margadarshak)
10	Dr. S N Omkar	Chief Research Scientist Dept. Aerospace Engineering, IISC, Bengaluru	Member – External
11	Dr. Rekha P.M	Associate Professor and Head Dept. of ISE, JSSATE, Bengaluru.	Member
12	Dr. D Mahesh Kumar	Associate Professor Dept. of EIE, JSSATE, Bengaluru.	Member
13	Mr. Veerabhadra Yadwad	Executive Manager M/s. Yokogawa India Ltd., Bengaluru.	Member - Industry
14	Mr. Shashank. N. (USN - 1JS11CS094)	Chief Executive Officer M/s Webtrigon Technologies Private Limited, Bengaluru.	Member - Alumni
15	Ms. Suruchi (USN-1JS17IS078)	ISE Student VIII Semester, JSSATE, Bengaluru.	Member - Student
16	Dr. Aravind.H.S.	Professor Dept. of ECE, JSSATE, Bengaluru.	IQAC Coordinator (Member Convener)

For smooth conduction & coordination of IQAC the Department Coordinators are identified.  
IQAC - Coordinators from various departments are as follows

SL. No.	Name	Department	Contact No.	Email ID
1	Mrs. Archana J	Civil	8722167387	archanaj@jssateb.ac.in
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12	Mr. D M Kumar	Library	9480030048	dmkumar@gmail.com
13	Mr. Praveen U B	Sports	8861664400	praveenub@jssateb.ac.in

## 2. IQAC Meeting conducted on 19<sup>th</sup> May 2021 at 4.00 PM to 5.00 PM

### Agenda:

- Briefing about the IQAC Role and its responsibilities, operation.
- Preparation of NAAC documents and communication of the same for audit.

**Mode of Meeting:** Google Meet

[link: [https://drive.google.com/file/d/1UKz6fAdobnpkvddtHylfrTFiB\\_dm07o-/view](https://drive.google.com/file/d/1UKz6fAdobnpkvddtHylfrTFiB_dm07o-/view)]

### In this regard Dr. Aravind H. S identified different areas under IQAC:

Admission , Results , Placements, Teaching Learning Process, OBE Practices, Project Works (students), Publication in Journals (WoS, Scopus, UGC), Ranks in the Department, Department Forum Activities, Technical Forum Activities, Mentoring, Organizing Workshops, Organizing Seminars, Organizing Conferences , Organizing FDPs , Course files, Innovation in Teaching, Funded Projects, Newsletters, Best practices.

The Coordinator, Dr. Aravind H. S briefed the following in the meeting.

- Role of IQAC, related guidelines of the AICTE and evaluation parameters during the IQAC meeting process.
- Displayed the formats and the few samples of the other institution and insisted to work in line with.
- Adherence to collection of data and reports which are to be sent through the HOD mail id to IQAC mail id only and all the correspondence is to be made with official IQAC mail and through the respective official mail IDs only for easy maintenance the record.
- Data collection and documentation from different criteria of NAAC as per the IQAC formats.
- Preparation of the presentation for presenting to the college level IQAC committee meeting.

The areas of improvement are to be discussed and submitted for final approval will be done at college level IQAC committee meeting and the same will be circulated for implementation after the approval.

### **3. IQAC Meeting conducted on 12<sup>th</sup> June 2021 at 2.30 PM**

**Venue:** Boardroom, JSS Academy of Technical Education, Bangalore.

**Agenda:** The various issues and plans for future, final remarks by Principal

In the meeting, consolidated report on parameters/points identified for areas of improvement was prepared & presented.

IQAC Coordinator presented the IQAC vision, Objectives, Strategies, Functions, and Benefits.

IQAC cell has to be formed in the instruction, it is a part of the major committee & bodies to support Academic activities in the institute.

IQAC ensures enhancement & Coordinator of many various activities of institution. It facilitates to conduct academic audit also various activities to be captured, like TLP, Internship, student projects, professional bodies etc.,

It also helps in incremental improvements with regard to quality that need to be captured. With regard to quality, each department given audited report submitted by considering like placement, Internship, TLP guest lecture, industrial visit, publications consultancy etc.

Under IQAC feedback is to collected & analyzed, for further improvements and are captured, also provide support for NAAC preparation & NBA & NIRF rankings etc.,

Principal mentioned rules, responsibilities & requirements for NAAC preparation & incremental growth assurance & steps initiated for incremental growth, all parameters are needed.

Suggestion was given regarding the placements every now & then to improve on the placements. The requirements to meet the quality initiatives of organization are discussed.

#### **Procedure to be followed for IQAC meeting:**

Joint director, mentioned how the IQAC meeting happens. Agenda to be prepared by IQAC Coordinator along with chairman later circulate to IQAC members.

- PPT to be prepared by IQAC coordinator.
- IQAC coordinator welcomes all members.
- Chairmen will give initial remarks.
- Followed by discussion as per agenda.
- Agenda: updates on Programs organized in college.
- Programs organized in Department & College.

#### 4. IQAC Meeting conducted on 24<sup>th</sup> June 2021 at 3.00 PM

Venue: R& D LAB, E & C Dept. Academic block-B

##### Agenda:

- Updates on IQAC Meeting Conducted at college level, Discuss on Requirements of IQAC
- Discussion on Activities planned, Future Plans
- Dr. Aravind H.S stated that regular meetings are to be conducted in department as well as in college level for framing, executing and monitoring the policy executions and there outcome.
- Distribution of various tasks that are to be performed among the department coordinator and requested to collect the data with the respective policy makers who are been identified.
- The various roles and responsibilities are assigned to senior faculties of the concerned department coordinators.

On 16<sup>th</sup> July 2021, Dr. Aravind H.S has organized **Webinar on Team Work under IQAC** by Dr. Prashanth, Coordinator, IQAC, JSSAHER, MYSURU, all department coordinators and other faculties participated in webinar & certificates are issued in the participants.

#### 5. IQAC meeting on Quality Issues in the institute on 27<sup>th</sup> September 2021 at 10.30AM-12PM

Venue: R&D Lab Department of ECE, Academic Block B

In the meeting the following points are discussed.

- IQAC also deals with innovation project identification and implementation, making students industry ready along with the Teaching Learning Process as the aim of IQAC, IQAC cell to coordinate to make everyone aware of B.E Honors course details.
- Stakeholders to work towards the continuous improvement.
- Presentation for the meeting must consists of all the criteria data and in detail criteria wise presentation as the criteria's will have much more detailed data with respect to innovations, Value added Programs organized and conducted along with other research oriented data.
- Brand building -regarding projection of JSS to outside world.
- Ready of the institute to face the industry demand and its perspective in terms of the requirement and to arrange expert talks from the industry in order to bridge the gap and introduce extra knowledge to students.
- SWOT analysis also should be conducted to analyze ourselves where we stand and identify the grey areas where the improvement is needed to be identified and the target has to be set from the different stages.
- Standard formats are framed and circulated among the departments.
- Presentation has to be done according to NAAC criteria's.
- Often conduction of IQAC meetings.



**IQAC Co-ordinator**



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